

~ This sheet will be detached from the main form for the purpose of equal opportunities ~

Rape Crisis Tyneside and Northumberland

Practical and Emotional Northumberland Outreach Worker

Note: If you are handwriting your application, please use black ink

Name

Address

Telephone Number (Day)

Evening

Email

You need a permit to work in the UK? Yes No

How many days have you had off sick in the last two years?

Please give details:

Have you any illness or disability that you consider may affect your ability to do this work?

Yes No

If yes, please tell us if:

(a) there are any reasonable adjustments we can make to assist you in the application

(b) there are any reasonable adjustments we can make to the job to help you carry it out

Please attach extra sheet(s) if necessary

References

Please give details of two people who can be approached for references. One of these should relate to work you are currently doing or have done most recently.

Please note: references will be taken up if you are shortlisted and prior to interview.

Referee 1.

Name of Referee:

Occupation:

Contact Address:

Contact Number:

Email Address:

Capacity in which known:

Referee 2.

Name of Referee:

Occupation:

Contact Address:

Contact Number:

Email Address:

Capacity in which known:

Current or most recent paid employment

Employer's Name:

Post Held and Responsibilities:

Reason for Leaving:

Salary:

What period of notice are you required to give?

Past employment (most recent first)

Employer's Name	Post Held and Responsibilities:	Dates and Reason for Leaving

Qualifications and Training

Please list all your Qualifications and Training (including dates and awarding bodies) in chronological order (most recent first)

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Experience

1. Why are you applying for this post?

2. Outline any experience you have of supporting people on a face-to-face basis.

Please give examples.

3. Outline your experience of delivering practical and emotional support in an outreach capacity.

Please give examples.

4. Outline your experience of managing your own case load of clients and using your own initiative to ensure their needs are met.

Please give examples.

5. What other skills, knowledge and experience would you bring to the post that you have not discussed elsewhere?

Your response should state how you meet each point in the Person Specification.

Use up to three more A4 sheets if necessary.

CVs will not be accepted.

6. Outline your knowledge and understanding of women's experience of sexual violence in society.

7. Outline your experience of applying equal opportunities and anti-oppressive practice to your work.

Please give examples

Additional Information

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore you are required to provide information about any convictions that you have including those that are spent. Having convictions will not necessarily be a bar to obtaining employment.

Please note: the person appointed will be required to provide an enhanced disclosure with the Disclosure and Barring Service (DBS). Appointment is subject to a satisfactory disclosure being received.

I confirm that all the information provided in the application is accurate, true and up to date:

Signed: _____

Date:

Please do not staple the sheets of your application form.
Number any extra pages (e.g. 3a, 3b, 3c) but do not include your name.

Email returns are accepted but if you reach interview you will be asked to sign your application form.

Please return your application, marked Private & Confidential, by **5pm on Friday 9th March 2016**
Return To: Jacqueline Hall, Practical & Emotional Support Coordinator, RCTN, PO Box 1320, Newcastle upon Tyne NE99 5DX **Or:** enquiries@rctn.org.uk